

BWWCA Minutes January 9, 2018 (Called to order 7:33)

BOD Attendees: Dave Berger, Eileen Dubose, Megan Huftalen, Jon Rojas, Becky Totten, Bill Wagner, Jane LeGros, and Treasurer Martin Dapot

Members Forum:

Some complaints about the condition of some townhouses in the cluster. Becky will contact RA about how to instruct residents about the need for improvement.

Cluster is covered with dog feces. Discussion about providing poop bags and clean up services. Megan will contact RA about the cost of bags and maintenance.

December minutes approved without changes.

Treasurer's Report:

Martin reviewed treasurer's report. Martin reviews the Audit Committee Report. The audit report concludes that TWC is doing a competent job in tracking activities and the flow of funds for the cluster. Audit report is accepted.

No unusual or unexpected expenditures. Treasurer's report is approved.

Landscape Committee Report:

No report

Old Business:

Railings for stairs up from Park Glen: Martin received two bids for an iron railing. Board has decided the Iron/Steel railing should be "Reston Brown" and powder coated. Selected a vendor to complete project. Board authorizes \$2,175.00 from general maintenance for rail.

Entrance Signs: Eileen gathered some examples of signs for clusters in Reston. Board is starting some research on Entrance signs.

Sidewalk and curb improvement: No new report but will be getting a quote in upcoming months.

New Business:

Newsletter: Information has been gathered and newsletter should be coming out this month.

Communication: Email newsletter will be published and distributed by email. Jon has created a Mail Chimp account to create an email distribution list so the board can communicate important information to all residents (for example—trash pick-up changes, parking issues, announcements, etc.)

Upcoming Events:

February 13 – BOD Meeting—7:30 1510 Scandia

March 13 – BOD Meeting—7:30 1504 Scandia

Meeting adjourned at 8:58 pm