

## Board Meeting 8-13-2019

- Call meeting to order at 7:37 PM
- Present at meeting Eileen DuBose, Keith London, Martin Dapot, Bill Wagner, Jane LeGros, Shelley Hallonquist, and Jason Askew
- Absent from meeting Jon Rojas
- Membership forum:
  - Complaint about 1520 Scandia not keeping up with various yard work. Cluster newsletter will include information about cleaning up yard debris for Wednesday clean up.
- July minutes approved with changes at 7:43 PM
- Budget and Finance:
  - Budget meeting on 8/12/2019 – Preliminary draft budget was created for fiscal year 2019-2020. Draft report is attached.
    - Cluster will reinvest \$171,000 of reserve money starting November 1<sup>st</sup>, 2019 in money market funds to utilize higher interest rate.
    - Received second estimate from Dominion Paving and Sealing to look at path going from Scandia to Park Glen stairs. Dominion determined it can do asphalt trail overlay work without removing tree roots. Funds will be taken from asphalt reserves.
    - Motion to Approve asphalt trail overlay Scandia to Park Glen with a total cost of \$5,415 and Scandia to RA trail with a total cost of \$7,115 (Bentanna Woods West will pay ¾ of project and Villas will pay ¼ of project). Total cost of two projects will cost \$12,530.
    - Motion to approve asphalt work at 8:09 PM totaling \$12,530
- Landscaping committee:
  - North shore bus stop grass and pavers completed by Cardinal Landscaping.
  - Request authorization to contract Reston Tree Experts for \$4,700 to perform tree work.
    - Motion to approve Reston Tree Experts at 8:25 PM totaling \$4,700
  - Asking Keith Brabant to look at retaining wall to give his professional opinion.
    - will discuss retaining wall bushes during next meeting
  - Greg will ground stump on Park Glen Court and place grass seed located next to 1519 Park Glen
  - 1500 Park Glen Court will maintain lawn work and home owner will fill out paperwork to plant tree. Cluster will assume ownership of tree once planted.
- Swing for tot lot –
  - Swing for tot lot will not exceed \$600.
    - Motion approved at 8:50 PM
  - Tot lot playground – hardwood mulch will be used. Martin will get quote from Greg
- New Business:
  - Dog bite on Park Glen Court. Police report was taken. Will send out reminder to cluster about county leash laws
- Motion to adjourn at 9:21 PM
- Upcoming meetings:

- September 10<sup>th</sup> board of directors meeting 7:30PM 1504 Scandia
- October 6<sup>th</sup> cluster budget meeting time and location TBD