

Board Meeting 10-8-2019

- Call meeting to order at 7:33 PM
- Present at the meeting Eileen DuBose, Keith London, Martin Dapot, Bill Wagner, Jon Rojas, Jane LeGros, Jason Askew, and Shelly Hallonquist.
- Membership forum:
 - Homeowner asked if we can send out cluster email asking homeowners to link Harris Teeter VIC cards for Forest Edge and Lake Anne ES. Money from Boxtops will go to school PTA.
 - We will post on BWW website and send out cluster email
 - 1518 sent email asking branches to be trimmed on the maple by their parking spots.
 - Will have arborist look at tree to assess the problem
- September minutes approved with changes at 7:53 PM
- Budget and finance:
 - 112.15 will be sent to Ann Smyer's for budget meeting refreshment reimbursement.
 - All vendor invoices will should be sent directly to TWC. Cluster members will get reimbursed for authorized incidental expenses.
 - Budget report approved at 8:16 PM
- Landscape committee report:
 - French drain by path beside 1552 Scandia was installed
 - Requesting the follow items:
 - Request authorization to have JLN Landscaping clear all woody growth along North Shore \$890 from FY 19-20 general maintenance budget.
 - Request for Cardinal to install double shredded hardwood mulch for North Shore playground totaling \$1140 and white carpet playground mulch at tot lot totaling \$642 from FY 18-19 landscaping budget
 - Request up to \$500 to purchase a pollinator tree and pollinator plants for Park Glen area where the maple tree was removed from FY 19-20 landscaping budget.
 - Motion to approve all three measures at 8:25 PM totaling \$3,172.
- Cluster projects:
 - Review 1500 Park Glen root photos in front yard and sidewalk:
 - Will have handy man give us quote to fix sidewalk. Get landscaper to give us quote for roots and remaining stump removal.
 - 1500 Park Glen resident will move azaleas
 - Retaining wall-
 - Keith Brabrant looked at wall and his opinion is that wall is dirty, but wood is not rotten. Dirt is hardpacked behind wall so his recommendation at this time is not to remove existing plants or plant new plants so dirt behind wall is not disturbed.
 - In 2016 cluster received quote for \$59,000
 - When we replace wall, we have two options: replace with one wall or terrace the hill.

- We will get quotes for both wall and terracing. Shelley and Martin looking for quotes before November meeting.
- Clustery directory project -
 - Update cluster members in directory
 - Booklet will go to Shelley, Jason, and Jon to review before distribution.
- Swing for tot lot has been ordered. Waiting for delivery and setup.
- Sign update - \$525 missed during tabulation of shipping cost.
 - TWC will send in deposit and pay final amount once received
 - Motion to approve an additional \$525 to for cluster signs at 9:00 pm
 - Will receive finished signs in four weeks.
- New business:
 - Cluster walk around-
 - Board will simplify cluster standards and post on website before spring walk around so residents can reference.
 - Motion to approve spring walk around at 9:29 PM
- Meeting adjourned at 9:33 PM
- Upcoming meetings:
 - November 6th board of directors meeting 7:30 PM 1504 Scandia