

## Cluster Meeting 8/11/2020

- Present at June meeting: Keith London, Martin Dapot, Bill Wagner, Jon Rojas, Jane LeGros, Eileen DuBose, and Jason Askew.
- Not present: Shelley Hallonquist.
- Call meeting to order at 7:38 PM
- Membership Forum:
  - Arup at 1515 Scandia Circle-Wants to screen in lower deck. Reached out to Reston Association, but never heard back.
    - Does not have a sketch of project, but contractor will provide sketch to owner and email to board. Cluster documents for approval must be signed by cluster board members before being sent to RA.
  - 1509 Farsta homeowner reached out to Kelley Beavers (RA) six weeks prior, but never heard back. Sent application for kitchen window. Wants to change the dimensions of the window. Cluster document for approval must be signed by cluster board members before being sent to RA.
  - 1520 Scandia Circle- Discussion about outside appearance. According to Reston Association homeowner has three years to finish work. Member of board will reach out to RA for next steps.
  - Meet with cluster attorney about parking violations on sidewalk.
- July notes approved as is at 8:14 PM
- Budget and Finance Report:
  - Some of the accounts labeled as general maintenance should have been listed as landscaping.
  - September tree work might be postponed to November.
  - Interest rate has stayed stable on accounts.
  - Martin will follow up with TWC on black gum and planting checks. Checks were sent before plantings.
    - Signature retrieval with specification of what budget account the checks came from.
  - Tentatively approve budget report to check general maintenance items at 8:37 PM
- Landscaping committee report
  - Request to have borer treatment and fertilization for three trees near tot lot by Davey for \$1,150 from general maintenance account. Request to replace timbers at the tot lot by Cardinal Landscape for \$495 from general maintenance. Motion to approve at 8:57 PM
  - Request to approve \$388 for plat of gray stones. Motion to approve at 9:10 PM. Stipulation to vote: Cluster will not have JN landscaping build any cluster walls.
  - Request to approve \$100 for soil backfill for newly built stone wall. Motion to approve at 9:12 PM.
- In the next two weeks finalize landscape contract proposal to send out. Eileen will send out by emails to companies sent by TWC.
- Tree walk will be scheduled for September. Bill will send out possible dates.
- TWC tree work letter will be sent out to homeowners.

- New Business:
  - 3 seats up for election, Shelley, Keith, Eileen. Eileen and Shelley will not be running.
  - Committee being formed to solicit candidates.
  - Mail in vote sent by TWC. TWC will count ballots. Will hold zoom meeting to announce winners.
  - 14 days before the election, ballots will be sent to cluster homeowners. Jon will coordinate the bios for election.
- Upcoming events - September 8 board of directors meeting 7:30 pm via Zoom.
- Meeting adjourned at 9:35 PM