

Cluster Minutes 10-13-20

- Present at October meeting Keith London, Martin Dapot, Bill Wagner, Jon Rojas, Jane LeGros, Joan Denchfield, Shannon Patty-Stoddard, and Jason Askew.
- Call meeting to order at 7:36 PM
- Membership Forum:
 - Clayton Lee joined the meeting expressing interest in becoming treasurer on the board.
 - After discussion it has been decided to make decision on the treasure during a special meeting.
 - Shep Baker, 1534 Scandia Circle, wants to install raw slate stone or flagstones on front walkway leading to his house. More details and documents moving forward but wanted to alert board before starting process. 1630 Bentana Way has completed a similar project.
 - Michelle Mott is completing a design review application to remove Crab Apple tree located in front of her house.
- Board of Directors Officer Elections:
 - President – Jon Rojas
 - Vice President – Jason Askew
 - Secretary – Keith London
 - Treasurer – Clayton Lee or Martin Dapot will vote during special meeting.
- September Minutes approved with changes at 8:38 PM
- Budget and Finance Report:
 - On track with cluster finances, still money left in landscaping budget.
 - We can take some retained earnings and transfer it into reserves to boost reserves, so we don't have to raise cluster dues.
 - Went over finance report in detail with newly elected board members.
 - Motion to approve finance report as is at 8:54 PM
- Landscaping Committee:
 - Permission to authorize Meadows Farms to execute the design Anne Smyers created for the entrance of Farsta Court.
 - Quote was not sent before October board meeting so vote will happen during special meeting.
 - Authorize Reston Tree Experts and additional \$150 to completely removing the stump at tot lot. Motion to approve \$150 at 9:00 PM
- Old business:
 - Retaining wall: Ask Dominion Hardscapes for new quote for the two walls located on Park Glen and Scandia
 - Discussed concrete quote from Dominion Paving totaling \$12,866 total funds. Motion to approve Dominion Paving totaling \$12, 866 at 9:48 PM.
 - Martin will send out letter to homeowners asking if individuals want to have concrete work completed.
- No New Business
- Upcoming Events: November 10th Board of Directors meeting 7:30 PM via Zoom.
- Meeting adjourned at 10:06 PM