

## Cluster Meeting Minutes 1/12/2021

- Present at the December meeting: Keith London, Martin Dapot, Bill Wagner, Jon Rojas, Jane LeGros, Joan Denchfield, and Jason Askew.
- Not present: Shannon Patty-Stoddard.
- Call meeting to order at 7:37 PM.
- Jason Askew will have to sign paperwork for synthetic shakes that will go to Reston Association for cluster approval.
- Membership Forum:
  - Visitor parking spots located on lower Park Glen curb lettering missing. Martin will contact Dominion about applying numbers and 'visitor' to curb.
  - Resident on Park Glen parking on sidewalk. Will have to view easement to see if sidewalk is on plate map.
- December minutes approved with changes at 8:08 PM.
- Budget and Finance Report:
  - Everything on track.
  - \$4,590 will be transferred from retained earnings for trees and landscaping.
  - Motion to approve finance report at 8:22 PM.
- Landscape report:
  - Twig cleanup done by Cardinal Landscaping. Will be here in the next two weeks to clean up woodland areas.
  - NOVA will be here on Jan. 13<sup>th</sup> to create wells for rhododendrons at Scandia entrance.
  - Landscape committee will ask Jeff Walton about possible treatment for maples and cost.
  - Week of January 25<sup>th</sup> for cluster tree work:
    - Will send out flyers to cluster members about Twin Oaks doing personal tree work.
  - Motion to approve landscape report at 8:30 PM.
- Old Business:
  - Retaining wall discussion. Will retaining wall terrace interrupt the existing bank?
  - Martin will ask Dominion Hardscapes again about soil compaction concerns on hill.
    - Can we reduce the height of the wall and go back less than six feet?
  - Keith will contact Dominion Energy again about cluster lamp poles.
- New Business:
  - Can we give something to new homeowners? Jon will work on welcome packet with various helpful information and documents.
  - At some point soon board will look at outdated cluster standards, especially siding stain colors.
- Meeting adjourned at 9:23 PM.

Upcoming events February 9<sup>th</sup> 2021 board of directors meeting 7:30