

Cluster Minutes 3/9/21

- Present at meeting- Keith London, Martin Dapot, Bill Wagner, Jon Rojas, Jane LeGros, Joan Denchfield, Jason Askew, and Shannon Patty-Stoddard.
- Call meeting to order at 7:35 PM
- Membership Forum:
 - Shep Baker 1534 Scandia walkway standard discussion.
 - In October, initiated meeting with board to discuss concept of walkway. Veneering front walkway with flagstone and other items to improve front walkway.
 - Met with landscape architect and developed plan. Submitted plan to cluster and got signatures.
 - Sent to Reston Association. During DRB meeting, walkway could not proceed because we don't currently have a standard.
 - Pushed next step to board to develop cluster standards on walkways. Walkway proposal would be level walkway and tilt to one side with concrete and veneer from front door to parking lot with flagstone, concrete, and various materials between.
 - Are brick walkways approved since several homeowners have?
 - Walkway committee formed. Committee will look at walkway designs and see what guidelines are allowed through the DRB.
 - Committee to survey residents asking about materials.
 - Shep Baker, Jon Rojas, Jane LeGros, Joan Denchfield, and Jason Askew volunteered to be on committee.
 - Feedback button on website had first submission. 1523 Park Glen Court. Tree cut back and concerned about health of tree. Going to check to see if it's on homeowner property. Can recommend an arborist.
- February minutes approved with changes at 8:05 pm.
- Budget and Finance report:
 - \$2,544 over budget for general maintenance. 8% over budget. We can deviate up to 10% if we have a budget problem on a specific budget line item. If we take more from a particular budget, we must take from another. If we need to spend more money, we can take it out of other budget areas, but requires 2/3 directors vote.
 - Trash removal has gone up by \$250 a month. Probably due to tonnage increase.
 - Contributions to reserves – proposing asphalt/street/parking reserves monthly contributions to be dropped so we can use for other projects.
 - Transfer retained earnings to reserves at the end of the year.
 - Approved budget and finance report at 8:28 PM.
- Landscape Report:
 - Twin Oaks Tree completed tree work. Did not complete last tree identified.
 - Motion to approve Landscape Report at 8:31.
- Old Business:
 - Retaining wall – total cost \$53,580. Quote went up \$22,000 from last year. Motion to approve \$53,580 at 8:36 PM. Cluster will submit application to Reston DRB.

- April 2021 election. Plan for bios and voting forms to be mailed to residents. TWC will send out mailings the first week of April and send votes back for counting.
- New Business:
 - Establish electric vehicle parking committee. Jason Askew will be head of committee. Keith London, Martin Dapot, Bill Wagner, and Shannon Patty-Stoddard will be committee members. Motion to form an Electric Vehicle committee at 9:06 PM.
- Meeting adjourned at 9:07 pm
- Upcoming events:
 - April 13 board of directors meeting 7:30pm on Zoom.
 - April 25 annual meeting 7:30 PM on Zoom.