

Cluster Meeting Minutes 1/11/22

- Present at the meeting: Keith London, Martin Dapot, Jon Rojas, Joan Denchfield, Jason Askew, Shannon Patty-Stoddard, Anne Baghdanov, and Sara Theile Reid.
- Call meeting to order at 7:35 PM.
- Membership Forum:
 - Nina Brown (1500 Scandia) wrote the board about the lack of snow plowing at the end of Scandia Circle. This has been an ongoing issue during past snow events. The plow drivers missed the end completely because they only plowed around the loop.
 - During future snowstorms, Joann/Jon will inform Perfect Landscapes to shovel out that section of the cluster by hand. Since shoveling by hand requires a two-hour timeframe additional time remaining will be focused on common cluster sidewalks.
- Approved December minutes with changes at 7:54 PM.
- Landscape report:
 - Request funds for tree work by Santa Elena totaling \$11,745. Motion to approve \$11,745 for cluster tree work at 8:08 pm.
 - Jane will contact Davey Tree Experts about vertical mulching to treat island oak trees.
 - The landscape committee will compile a list of cluster areas that need to be cleaned of debris, ivy, etc. After the list is compiled we will relook at the quotes for the tot lot area clean-up and the Farsta fence clean-up.
- Budget and Finance Report:
 - TWC was experiencing a problem where they weren't collecting the updated dues amount from cluster members who had automatic payments selected.
 - A letter will be sent to the entire cluster with dues increase information. Martin Dapot will follow up with TWC about sending the letter out before February dues are collected.
 - Late fees will not be collected during February and March.
 - Motion to approve Budget and Finance report at 8:56 PM.
- Landscape contract discussion:
 - Request up to \$34,000 for the 2022 Cardinal landscape contract. Motion to approve up to \$34,000 for the 2022 Cardinal Landscape contract at 9:15 PM.
 - Sara Theile Reid will send an updated contract to Greg.
 - Greg from Cardinal will report to the landscape committee and Sara Theile Reid before and after major landscape items are completed.
- Old Business:
 - Emergency vehicles were unable to drive to the bottom of Park Glen Court due to snow and ice.

- The contract from Perfect Landscapes states that only authorized agents can authorize items from the contract. Jon Rojas will be added as an authorized agent.
 - Jon Rojas will talk to Perfect Landscape about the options of pretreatment before storms and plowing, salting, and sanding after two inches have fallen.
- New Business:
 - Sara Theile will reach out to local trash/recycling companies for cluster quotes.
 - Cluster officers need to be added to the Republic email distribution list, so we know if services are canceled due to inclement weather.
- Upcoming events: Board of directors meeting February 8th at 7:30 PM on zoom.
- Motion to adjourn at 9:45 pm.