

## Cluster Minutes 2/8/22

- Present at the February meeting: Keith London, Jon Rojas, Joan Denchfield, Jason Askew, Shannon Patty-Stoddard, Anne Baghdanov, and Sara Theile Reid.
  - Not present: Martin Dapot.
- Call meeting to order at 7:34 PM.
- Membership Forum:
  - A board member asked to inquire about a DRB cluster walkthrough to make sure homeowners are complying with cluster standards. Jon Rojas will reach out to our Reston Association representative Erin Gable to initiate the process.
  - Jason Askew had a concern about Cardinal Landscaping not clearing branches and other debris. Sara Theile Reid will talk to Cardinal about clearing common areas.
- Approved January minutes as is at 7:51 PM.
- Landscape report:
  - Request funds for continued treatment of Park Glen maples totaling \$1,458.
  - Request funds for yearly treatment of ash tree totaling \$929.
    - Motion passed - approve \$2,387 for Davey Tree to complete maple and ash treatments at 8:19 PM.
  - Talking with a new arborist for the annual tree walk.
- Budget and Finance Report:
  - Trash removal contract with Republic Services will increase 3% next contract year. The current contract ends in August.
  - Perfect Landscape charged \$505 twice for service. The cluster will be reimbursed for one payment.
  - TWC sent a letter to homeowners who were late paying dues. Payments are due the first of the month and are considered late after the 10<sup>th</sup>.
  - Motion to approve budget and finance report at 8:48 PM.
- Old Business:
  - The landscape contract through Cardinal will be signed and sent.
  - EV committee update.

- The EV committee will be finalizing a letter with updated information. The letter will be sent out in the same envelope as the cluster board of directors' election information.
  - Republic Services contract will be ending in August so we requested quotes from a few local waste management companies so we can compare costs. As of the February board meeting no companies have reached back out.
- New Business:
  - Erosion problem happening in the back of Park Glen Court around the stormwater riprap. Keith London will ask for quotes.
  - The board of directors' election is held on April 24.
    - Currently, three board members are up for reelection.
    - An email will be sent to homeowners with election information and a letter will be sent to homeowners with voting instructions.
    - The meeting format has not been decided (virtual or in-person).
- Upcoming events: Board of directors meeting March 8th at 7:30 PM on zoom.
- Motion to adjourn at 9:20 PM.