

## Meeting Minutes 3-8-22

- Present at the March meeting: Keith London, Jon Rojas, Joan Denchfield, Jason Askew, Shannon Patty-Stoddard, Anne Baghdanov, and Martin Dapot.
  - Not present: Sara Theile Reid.
- Call meeting to order at 7:33 PM.
- Membership forum:
  - Discussion on how new cluster residents are being greeted and given important cluster information.
  - Board member discussion on reorganizing the cluster website. Over the next few months, the website will be reorganized to better meet the needs of the cluster.
- Approved February minutes with changes at 8:15 PM.
- Erin Gable, Reston Association covenants advisor, will do a cluster walkthrough. During the walkthrough, she will be referencing both Reston standards and cluster standards. Violation letters will be mailed to homeowners who are not in compliance.
  - The walkthrough will probably not happen until the next calendar year.
  - Before the walkthrough, a letter will be sent out to homeowners with important information.
- Landscape report:
  - Treatment of ash tree that was already approved for \$929 did not include Scandia entrance dogwoods. Both the ash tree and dogwoods will be treated during the same visit.
  - Request funds for three treatments for the chestnut oak located at 1519 Park Glen totaling \$681.
    - Motion passed to approve up to \$681 for the oak chestnut treatments at 8:28 PM.
  - Request funds for tot lot clean-up totaling \$2,175. Path is located between 1525-531 Scandia Circle.
    - Motion passed to approve up to \$2,300 for the tot lot cleanup at 8:29 PM.
  - Request funds for Farsta fence cleanup totaling \$1,495.
    - Motion failed at 8:35 PM.

- Budget and finance report:
  - The landscape contract needs to be signed and sent back to Cardinal.
  - Everything is currently on track.
  - Motion to approve budget and finance report at 8:50 PM.
- Old business:
  - Board of elections location and nomination committee.
    - The nomination committee will be Jon Rojas and Martin Dapot.
      - The nomination committee will send out information to cluster residents about running for the board of directors election.
      - Currently don't have a location for the meeting.
      - Motion to approve nomination committee chaired by Jon Rojas at 9:20 PM.
  - EV Parking update:
    - Board reviewed the electric vehicle (EV) parking Letter. Motion to approve EV letter to be sent with annual board meeting election paperwork.
      - Motion passed at 9:40 PM.
- New business:
  - A cluster audit needs to be conducted.
  - Cluster members will be contacted.
    - Three volunteers are needed for the audit.
- Upcoming Events:
  - Board of Directors meeting April 12<sup>th</sup> at 7:30 PM on Zoom.
  - 2022 Annual general meeting and board of directors election on April 24<sup>th</sup> starting at 7:30 PM.
- Meeting adjourned at 9:56 PM.