

## Cluster Meeting Minutes 8/2/2022

Present at the May meeting: Brian Atkinson, Dilant Patel, Jon Rojas, Anne Baghdanov, Martin Dapot, Sara Theile Reid, Jason Askew, JoAnne Henck, and Keith London.

- Call meeting to order at 7:33 PM.
- Membership forum:
  - No items
- Approved July minutes with changes at 8:37 PM.
  - Sara will touch base with TWC about obtaining parking placards.
- Landscape report:
  - Bill Wagner went around with the arborist Peter Deahl and some items originally on the tree work list have been removed.
  - The tree work list will be shared before the September meeting for a vote.
  - The cluster board has already approved roughly \$32,000 in landscape committee items. If the tree work list is passed money will be used in next year's budget which begins November 1<sup>st</sup>.
- Budget and finance report:
  - Republic requires a sixty-day notice for termination. Haulin Trash will begin its service on October 7<sup>th</sup>.
  - Door flyers will be distributed before service with both start date and trash/recycling can request.
  - The budget and finance report was approved as is at 8:03 PM.
- Old Business:
  - Tow stickers- Jon reached out to Kim Hendon at TWC and he will send them out.
  - CD Research – Sara will research and give information during the September board meeting.
  - Asphalt dates will be announced soon. Parking spot markings will remain the same. Scandia ramp will have cross-hatched area and no parking words.
    - Martin will check with Dominion about Park Glen bump to see what can be done.
- New business:
  - Draft FY 22-23 budget –
    - Keeping the assessments the same next fiscal year.
    - TWC going up 2%.
    - Water and lighting are staying consistent.
    - TWC has recommended increasing insurance payments by 3%.
    - Reserves for retaining walls and landscaping will be increased.
    - A reserve study is recommended. Should be performed every five years.
    - A cluster audit will need to be performed during the next fiscal year. Three cluster members who are not board members will be on the audit team.
    - During the September board meeting, we will finalize the information for the October cluster-wide budget meeting.
  - The EV Committee met on August 1 to discuss cluster standards for EV charging stations.
- Upcoming events:

- BOD meeting on September 13, 7:30 PM on Zoom.
  - Annual cluster budget meeting October 2<sup>nd</sup> at 7:00. We Will use tot lot location for the meeting.
  - EV committee meeting on August 22<sup>nd</sup> at 7:00 PM on Zoom.
- Meeting adjourned at 8:53 PM.