

Cluster Meeting Minutes 11-8-22

Present at the November board meeting: Dilant Patel, Jon Rojas, Anne Baghdanov, Martin Dapot, Sara Theile Reid, Jason Askew, and Keith London.

Not present from meeting Brian Atkinson.

- Call meeting to order at 7:33 PM.
- Membership Forum:
 - Cluster Audit – Will send out an open call to the community asking if anyone is interested.
- Postpone October minutes until December's meeting.
- Landscape Report:
 - No new requests at this time.
 - Approved landscape report as is at 7:48 pm.
- Budget and Finance Report:
 - Fy 21-22 year-end surplus \$9,537.04
 - Recommend transferring the full surplus amount from the retained earnings to the retaining wall reserve account.
 - Will discuss CD options during the December meeting.
 - Motion to approve letter sent to cluster homeowner with outstanding dues.
 - The motion was approved at 8:05 pm.
 - Approve finance report as is at 8:06 pm.
- Old Business:
 - Look at the cluster savings account to move from Truist for a higher interest rate.
 - Motion to approve sending a letter to homeowners breaking shrubs.
 - The motion was approved at 8:16 PM.
- New Business:
 - Motion to approve an application to the Reston design review board for window trim capping to add to the cluster standards flipbook.
 - Motion approved at 8:24 PM.
 - Lawyer review for EV Policy/rule documents. The review of the EV document will take around two and a half hours to review.
 - The next steps will bring to the board for approval.
 - Motion to approve \$1,305 for 3 hours max time to review EV documents.
 - Motion approved at 8:32 PM.
- Upcoming events:
 - November 16, 2022 landscaping committee meeting.
 - December 13, 2022 board of directors meeting at 7:30 PM on Zoom.
- Meeting adjourned at 8:47 PM.