

## Cluster Meeting Minutes 2-15-2023

Present at the December board meeting: Brian Atkinson, Jon Rojas, Anne Baghdanov, Martin Dapot, Jason Askew, Jane LeGros, Keith London, and Dilant Patel.

Not present: Sara Theile Reid

- Call meeting to order at 7:33 PM.
- Membership Forum:
  - Do we have heat pump enclosures approved in our standard? Reston association already has matching standards.
- Motion to Approve December minutes as is at 7:54 PM.
- Landscape Committee:
  - Merrifield approval. Postponed approval until the March meeting.
  - The riprap around the cluster will be cleared at the end of March by Cardinal.
  - Bill Wagner will find a cluster arborist by the March committee meeting.
  - Motion to approve landscape report as is at 8:08 PM.
- Budget and Finance Report:
  - Look at Cardinal invoices from TWC to see the breakdown of costs.
  - Truist money market transfer should be finished by the March board meeting.
  - Motion to approve the budget and finance report as is at 8:17 pm.
- Old Business:
  - The Bylaw committee will meet on 3/8 at 7:00 PM. A communication will be sent out to the cluster with the meeting location, date, time, and Zoom link.
  - Dominion line spacing - TWC will reach out to the company.
  - Discussed feedback from the cluster attorney about the EV parking regulation changes.
    - Motion to approve EV standards for the Bentanna Woods West cluster association with addendums engineer to electrician, space to spaces, and insurance addendum. Motion passed 6-0 at 8:47 PM.
    - Will check with cluster insurance to add the EV charging station option.
  - Snow contract-add BOD email address for future communication from Perfect Landscape.
- No New Business
- Upcoming events:
  - Monthly board meeting March 14 at 7:30 PM on Zoom.
  - Bylaw committee meeting March 8 at 7:00 PM.
  - Annual cluster meeting April 30 at 7:30 PM.
  - Landscape meeting March 22.
- Meeting adjourned at 9:03 PM.