

### Cluster Meeting Minutes 3-13-2023

Present at the March board meeting: Jon Rojas, Anne Baghdanov, Martin Dapot, Jason Askew, Jane LeGros, Keith London, Dilant Patel, and Sara Theile Reid

Not present: Brian Atkinson

- Call meeting to order at 7:33 PM.
- Membership Forum:
  - Parking regulations will be sent to homeowners and renters during the annual meeting mailer.
  - Reminder to keep doors locked because of recent car break-ins.
- Motion to approve March minutes as is at 7:48 PM.
- Landscape Committee:
  - The landscape committee is requesting \$1,796.13 for Merrifield plants and plantings.
    - Motion passed to approve \$1,796.13 for Merrifield plant and plantings at 8:18 PM.
  - Rivera Landscape gave a quote to clean up two cluster areas totaling \$3,173.
    - The landscape committee will request a second quote to compare costs.
    - Motion to approve landscape report as is at 8:21 PM.
- Budget and Finance Report:
  - Davey tree expense has been moved to the last fiscal year to reflect the accurate amount.
  - Names will be added to the Truist Bank account so funds can be transferred to the Money Market account.
  - Motion to approve the budget and finance report as is at 8:31 PM.
- Old Business:
  - Cluster EV document-no modification needed by the cluster insurance policy. The homeowner needs to have their homeowner insurance covering the EV charging station before building the charger.
    - The new EV standard will be sent out in the annual meeting mailer.
    - Motion to approve Charge Up Fairfax documentation at 8:43 PM.
  - Dominion line spacing-will send Dominion a specific list of areas that need to be fixed.
  - Arborist search will be discussed during the next landscape committee meeting.
  - The annual meeting will be held by the tot lot on April 30<sup>th</sup> at 7:30 PM. If it is raining the meeting will be held at Dilant Patel's house.
- New Business
  - The fuel charge will be discussed with Cardinal Landscaping.
- Upcoming events:
  - April 11 board of directors meeting at 7:30 PM on Zoom.
  - April 30 annual general meeting at 7:30 PM located at the tot lot.
- The meeting adjourned at 9:05 PM.