

## Cluster Meeting Minutes 1-9-24

Present at the January meeting- Jon Rojas, Jane LeGros, Keith London, Jason Askew, Ben Luberda, and Martin Dapot.

Not present at the January meeting – Diant Patel and Anne Smyers.

- Call the January meeting to order at 7:33 PM.
- Membership Forum: any update from Verizon? We will reach out to TWC to call Verizon.
- December minutes were approved without changes at 7:40 PM.
- Landscape Report:
  - The landscape committee will ask Greg for a quote for mulch for the playground and tot lot. We will look at the price of rubber mulch versus wood mulch and longevity.
  - The landscape committee will set up an arborist and tree list. We will try to have an arborist come out in May for the tree walk. TWC will manage the tree contract.
  - Martin Dapot was in charge of irrigation. This task will be given to TWC.
  - Davey Trees will send the board a report on present and future tree treatments.
  - Approved the landscape report without changes at 8:05 PM.
- Budget and Finance report:
  - Decide on CD options during the February meeting.
  - We will look at the reserve study during the February meeting.
  - Looked at TWC board letters.
  - Motion to approve finance report as is at 8:23 PM.
- Old Business:
  - We discussed how to change the resident audit in the cluster bylaws. Need to schedule a meeting 30 days in advance so residents can vote on the bylaw change. We will try to do this during the cluster April meeting. Before the cluster letter goes out Jon and Keith will look into the bylaw issue.
  - Landscaping quotes from TWC. Possibly sign a March to March contract. Jon will reach out to TWC to get a quote from Cardinal and two other companies.
  - Waiting for VDOT to pick up debris on North Shore. Jason will check to see if we have a follow-up.
  - Motion to approve pausing late fees for Park Glen resident.
    - Motion passed to pause late fees for Park Glen resident at 8:54 PM.
- New Business:
  - Soliciting for the April election.
  - Sara stepped down as treasurer so we will need to elect a new treasurer.
- The meeting adjourned at 9:00 PM.
- Upcoming events:
  - February 13<sup>th</sup> Board of Directors meeting at 7:30 PM on Zoom.
  - February 28<sup>th</sup> Landscape Committee meeting 7:30 PM.
  - Arborist meeting January 24<sup>th</sup>