

Cluster Meeting Minutes 11-14-23

Present at the November meeting- Jon Rojas, Jane LeGros, Keith London, Dilant Patel, Jason Askew, Clayton Lee, and Ben Luberda.

Not present at the November meeting – Sara Theile Reid and Anne Smyers.

- Call the November meeting to order at 7:34 PM.
- Membership Forum:
 - Dominion Power replaced the utility box next to 1537 Park Glen Court. Dominion Power has easement rights to the area. Landscape committee will look at replacement items.
 - Ben Luberda asked about the cable wiring sticking out from the fallen tree in the area of 1555 Scandia. We will reach out to TWC to see if they can contact Verizon to assess removal or burial.
 - Scandia street lights went out after the Dominion Power work. We will fill out the online outage form, but will also reach out to TWC so they can contact Dominion.
- October minutes were approved without changes at 7:48 pm.
- Landscape Report:
 - No requests for funds.
 - Pollinator garden versus tree planting. The landscape committee will discuss and bring it back to the board.
 - Motion to approve the Landscape Report as is at 8:00 PM.
- Budget and Finance report:
 - Ended FY23 a little bit less than expected.
 - We will discuss with TWC how much to keep in reserves so we can place more money in CDs or Money Market funds.
 - Sara will report back both the audit start date and the reserve study start date.
 - We will ask TWC to outline a document describing the process for homeowners with back dues.
 - Motion to approve Budget and Finance report as is 8:14 PM.
- Old Business:
 - No old business.
- New Business:
 - No new business.
- The meeting adjourned at 8:17 PM.
- Upcoming events:
 - December 12th Board of Directors meeting at 7:30 PM on Zoom.
 - November 29th Landscape Committee meeting.